

	<b>Thanet District Council</b>	<b>Canterbury City Council</b>	<b>Dover District Council</b>	<b>Shepway District Council</b>
Who can call in a decision?	A decision may be called in by the Chairman or any five members of the Committee (who shall not all be from the same political Group), and shall then notify the decision-taker in writing of the call-in.	A decision may be called in by majority vote of the Scrutiny Sub-Committee, by one Member of the Overview and Scrutiny Committee subject to there only being one request every six months, by the Chairman of the Scrutiny Sub-Committee or by six Members of the Council.	A decision may be called in by the chairman or controlling group spokesperson of the Scrutiny (Policy and Performance) Committee or, in their absence, the Vice-Chairman and Deputy Controlling Group Spokesperson, or by any three non executive members of the Council.	A decision may be called in by any three or more members of the Corporate Scrutiny Committee.
How long do Councillors have to call in a decision?	Five working days after the publication of the decision	Three working days after the decision has been published.	By 10.00 am on the fourth working day after publication of the decision.	Five clear working days after the publication of the decision.
How long after a Cabinet decision has been called in, does the Overview and Scrutiny Panel have to consider the Call In?	The proper officer shall call a meeting of the Committee on such date as he/she may determine, where possible after consultation with the Chairman of the Committee, and in any case within 15 working days of the decision to call-in.	All meetings of the Scrutiny Sub Committee are held within 10 days of an Executive meeting.	A meeting of the Scrutiny (Policy and Performance) Committee shall then be held within 15 working days of the decision to call-in.	The Head of the Paid Service will call a meeting of the Corporate Scrutiny Committee within 10 clear working days of a valid call in (unless a scheduled meeting is due to take place within that period in which case the scheduled meeting will consider the call in)
Are there extraordinary meetings of Overview and Scrutiny to Consider Call Ins or is it built in to calendar of meetings?	Extraordinary meetings of the Overview and Scrutiny Panel are convened when necessary if there is no scheduled meeting within the timeframe.	There is a Calendared Scrutiny Sub Committee meeting to consider Call Ins.	Extraordinary meetings of the Scrutiny (Policy and Performance) are convened when necessary.	Extraordinary meetings of the Corporate Scrutiny Committee are convened when necessary.

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Is there a separate Call In Committee?	No. Call Ins are dealt with by the Overview and Scrutiny Panel.	The Scrutiny Sub Committee which is separate to the main Overview and Scrutiny meeting meets after each Executive meeting so it could consider potential Call Ins as well as other business.	No, Call Ins are dealt with by the Scrutiny (Policy and Performance) Committee.	No, Call Ins are dealt with by the Corporate Scrutiny Committee.
Do specific reasons for Call In need to be given for calling a decision in?	<p>Call Ins must consider whether decisions have been made in accordance with the following principles:</p> <p>Proportionality (i.e. the action must be proportionate to the desired outcome);</p> <p>due consultation and the taking of professional advice from officers;</p> <p>respect for human rights</p> <p>a presumption in favour of openness; and</p> <p>clarity of aims and desired outcomes.</p>	<p>The following are the criteria which the Scrutiny Sub-Committee has adopted by way of guidance to all decision making bodies on the exercise of their power to call in decisions:</p> <p>Non inclusion in the Forthcoming Decision List (if it was a key decision).</p> <p>Inadequate consultation.</p> <p>Non-compliance with a relevant policy or protocol without sufficient reason.</p> <p>Decision outside the Budget and Policy Framework.</p> <p>Failure to consider a relevant matter or having regard to an irrelevant matter.</p> <p>Failure to give proper reasons for a decision.</p>	<p>Call Ins must consider whether decisions have been made in accordance with the following principles:</p> <p>Proportionality (ie the action must be proportionate to the desired outcome);</p> <p>Due consultation and the taking of professional advice from officers;</p> <p>Respect for human rights (see below for further details);</p> <p>A presumption in favour of openness; and</p> <p>Clarity of aims and desired outcomes.</p>	<p>In order to be valid, the call in must meet all of the criteria in (a) to (e), plus at least two of the criteria in (f) to (k) below:</p> <p>a) It is submitted by three or more members of the Corporate Scrutiny Committee, in writing;</p> <p>b) It is received before 5pm on the fifth day after publication of the notice of the decision;</p> <p>c) It specifies which decision is being objected to;</p> <p>d) Its gives the reasons for the call in request;</p> <p>e) It is not made in relation to a decision taken in accordance with the urgency procedures.</p> <p>The call in must also meet two or more of the following criteria:</p> <p>f) It specifies that the decision is claimed to be outside or contrary to the budget and policy</p>

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		On the advice of one of the Statutory Officers (Head of Paid Service, Chief Financial Officer or Monitoring Officer).		framework; g) It specifies inadequate consultation with stakeholders prior to the decision; h) It specifies inadequate evidence on which to base the decision; i) It specifies that the action is not proportionate to the desired outcome; j) It specifies a potential human rights challenge; k) It specifies insufficient consideration of the advice of the statutory officers.
How many Call Ins have you had since May 2009?	1	1	0	0
Is there a procedure for precluding Call Ins due to "Special Urgency"	For a decision to be dealt with as urgent, the Chairman of the Council must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. In the absence of the Chairman, the Vice-Chairman's consent shall be required. In the absence of both, the Head of Paid Service or his/her nominee's consent shall be required. Decisions taken as a matter of urgency must be reported to the next	For a decision to be dealt with as urgent, the Chair of the Overview and Scrutiny Committee, acting on the advice of the Head of Paid Services must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. In the absence of the Chair of the Overview and Scrutiny Committee, the Lord Mayor's consent shall be required. In the absence of both, the Sheriff and Vice Chairman's consent shall be required. Decisions taken as a matter of	For a decision to be dealt with as urgent, the chairman of the Council must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. In the absence of the chairman, the vice-chair's consent shall be required. In the absence of both, the head of paid service or his/her nominee's consent shall be required. Decisions taken as a matter of urgency must be reported to the next available meeting of the	The Chairman of the Corporate Scrutiny Committee must agree both that the decision proposed is reasonable in the circumstances and should be treated as a matter of urgency. In the absence of the Chairman, the vice Chairman's consent is required. In the absence of both the Chairman and Vice Chairman the Head of the Paid Service's consent is required. Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

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	available meeting of the Council, together with the reasons for urgency.	urgency must be reported to the next available meeting of the Overview and Scrutiny Committee, together with the reasons for urgency.	Council, together with the reasons for urgency.	